

IS YOUR UNIT READY FOR MEMBER & UNIT RENEWALS?

Member renewal and Unit renewal are now separate processes. They are more straightforward, but Units must make some decisions. Is your Unit ready?



- **Separate Processes**
 - Member renewal and Unit renewal are now separate processes.
 - Members now renew annually based on when they join.
- **Key Decisions and Actions to Make Early**
 - Verify that emails for all members are correct in my.Scouting.org (Unit Roster)
 - Ensure every Scout under 18 has an associated parent/guardian email.
 - Decide payment method:
 - *Unit Pay: the Unit pays for the members' registrations in the month due.*
 - *Self Pay or Family Pay: let members/parents manage renewals.*
 - *Combination of Unit Pay and Self Pay*
 - Choose auto approval or manual approval.
- **Communication – early and as often as necessary**
 - Inform parents/members of decisions.
 - Clarify steps for renewal.
- **Be prepared for:**
 - 3% credit/debit card fee.
 - \$1 ACH fee
- **To prepare for Unit Renewal**
 - Ensure all requirements for Units are met.
 - Ensure YPT for required Unit Leaders is current.
 - Ensure CBC forms for required Unit Leaders are on file.

Your Commissioners and Council are here to assist you!

For additional resources, visit:

<https://www.scouting.org/resources/unit-and-membership-renewal/>

